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CHAMBERS

Integrity Commissioner Office  
for the City of Brantford

May 17, 2023

Sent by e-mail to:

Chris Gauthier, Acting City Clerk  
City of Brantford  
[cgauthier@brantford.ca](mailto:cgauthier@brantford.ca)

**Re: City of Brantford Integrity Commissioner - 2022/2023 Annual Report**

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Dear Mr. Gauthier:

Thank you for the opportunity to act as the Integrity Commissioner for the City of Brantford (the “City”) over the past year. In accordance with our agreement with the City, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of February 5, 2022 to February 4, 2023.

As you know, the Integrity Commissioner’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the City’s Code of Conduct and the *Municipal Conflict of Interest Act*. The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the City’s Code of Conduct and the *Municipal Conflict of Interest Act*.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code of Conduct or the *Municipal Conflict of Interest Act*.

### **Requests for Advice**

During the operating period, the Integrity Commissioner received and responded to two requests for advice from Members of Council.

### **Code of Conduct Complaints**

The Integrity Commissioner received seven Code of Conduct complaints during this operating period. Five of the complaints were received at the end of the operating period and the findings from those investigations will be reported in the next annual report. One complaint resulted in a finding of no breach of the Code. One complaint was received but the inquiry was suspended pending a police investigation.

### **Education Session**

During this operating period, the Integrity Commissioner presented an education seminar to City Council about the Code of Conduct and the role of the Integrity Commissioner.

### **Billing**

A summary of billing for the year is included in this report as Appendix 1.

### **Final Comments**

We look forward to assisting the City and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,



Marvin J. Huberman  
Office of the Integrity Commissioner for the City of Brantford

**APPENDIX 1**  
**Summary of Billing**

Billing for the year to date has totaled \$ **13,842.50**, as detailed below.

<b>Invoice Number</b>	<b>Date</b>	<b>Fees</b>	<b>HST</b>	<b>Total</b>
<b>8173</b>	03/08/2022	\$700.00	\$91.00	\$791.00
<b>8240</b>	05/09/2022	\$350.00	\$45.50	\$395.50
<b>8310</b>	07/08/2022	\$5,250.00	\$682.50	\$5,932.50
<b>8379</b>	09/09/2022	\$5,950.00	\$773.50	\$6,723.50
<b>TOTAL</b>		<b>12,250.00</b>	<b>1,592.50</b>	<b>13,842.50</b>