

Number
Current Status:
Requisitioner
Contract Award Date
Vendor can see comments

20172
 Pending Requisitioner Review
 Robin Nechelput
 Nov 22, 2017
 No

Name
Current Rating
Supervisor
Date of Evaluation
Vendor can see attachments

Example Contract
 n/a
 Robin Nechelput
 Jan 12, 2018
 No

Attachments

Evaluation Criteria	Evaluation Assessment	Comments
<u>Administration - Contractor</u> <ul style="list-style-type: none"> • Communication / Accessibility • Customer Service / Responsiveness • Cooperation / Professionalism • Display accountability • Accept responsibility 	<input type="radio"/> Exceptional <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Cautionary <input type="radio"/> Not Satisfactory	<div style="background-color: #f2f2f2; padding: 2px;">Evaluator Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Supervisor Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Purchasing Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Manager Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Vendor Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>
<u>Cost Control - Contractor</u> <ul style="list-style-type: none"> • Invoice detail & accuracy • Limited # of Change Orders • No unreasonable extras submitted • Claims, cost control issues, payment documentation concerns were minimal 	<input type="radio"/> Exceptional <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Cautionary <input type="radio"/> Not Satisfactory	<div style="background-color: #f2f2f2; padding: 2px;">Evaluator Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Supervisor Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Purchasing Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Manager Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: #f2f2f2; padding: 2px;">Vendor Comments</div> <div style="border: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div>

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<p><u>Health and Safety - Contractor</u></p> <ul style="list-style-type: none"> • Adherence to OHSA requirements and other laws & policies • Properly trained and competent staff • Adequate precaution with designated substances & hazardous materials • Reasonably clean & organized site 	<ul style="list-style-type: none"> <input type="radio"/> Exceptional <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Cautionary <input type="radio"/> Not Satisfactory 	<p>Evaluator Comments</p> <p>Supervisor Comments</p> <p>Purchasing Comments</p> <p>Manager Comments</p> <p>Vendor Comments</p>
<p><u>Work Performance - Contractor</u></p> <ul style="list-style-type: none"> • Performed in compliance with contract terms • Materials / equipment supplied per contract specs • Adequate staff and resources / competent • Deficiencies resolved • Commissioning / Documentation Records 	<ul style="list-style-type: none"> <input type="radio"/> Exceptional <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Cautionary <input type="radio"/> Not Satisfactory 	<p>Evaluator Comments</p> <p>Supervisor Comments</p> <p>Purchasing Comments</p> <p>Manager Comments</p> <p>Vendor Comments</p>
<p><u>Work Plan and Management - Contractor</u></p> <ul style="list-style-type: none"> • Adhere to project schedule and milestones • Comprehensive schedule updates • No unwarranted project extensions/ delays • Adequate and competent Site Supervision • Decision Making / Problem Solving 	<ul style="list-style-type: none"> <input type="radio"/> Exceptional <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Cautionary <input type="radio"/> Not Satisfactory 	<p>Evaluator Comments</p> <p>Supervisor Comments</p> <p>Purchasing Comments</p>

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<ul style="list-style-type: none"> Limited guidance from City Staff 		<div data-bbox="831 147 1549 255" style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> Manager Comments <input style="width: 100%; height: 20px;" type="text"/> </div> <div data-bbox="831 286 1549 394" style="border: 1px solid #ccc; padding: 5px;"> Vendor Comments <input style="width: 100%; height: 20px;" type="text"/> </div>
General Comments	<input style="width: 100%; height: 20px;" type="text"/>	
Vendor Comments	<input style="width: 100%; height: 20px;" type="text"/>	