

CITY OF BRANTFORD

APPLICATION/PERMIT FOR MOBILE SIGNS

Phone No. (519) 759-4150, Building Department

Mailing Address: P.O. Box 818, Brantford, ON N3T 5R7; City Hall, 58 Dalhousie Street, Brantford, ON N3T 2J2

SIGN PERMIT
NO. -

FOR OFFICE USE ONLY

NOT VALID UNLESS SIGNED BELOW

DATE: _____

COMMENTS:

LOCATION:		SITE:	
Tenant (Name of Business):		Contact Person:	
Address:	City:	Postal Code:	
Phone Number: ()	Fax Number: ()		
Owner:		Contact Person:	
Address:	City:	Postal Code:	
Phone Number: ()	Fax Number: ()		
Sign Contractor:		Contact Person:	
Address:	City:	Postal Code:	
Phone Number: ()	Fax Number: ()		

CASH CHEQUE INTERAC

TOTAL FEE \$ _____

RECEIPT: # _____

<u>REQUESTED</u>	<u>REQUIREMENTS</u>
<input type="checkbox"/> 30 days / <input type="checkbox"/> 60 days / <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days / <input type="checkbox"/> 150 days / <input type="checkbox"/> 180 days	Maximum 180 days per Calendar year

Complete Wording Description:

FROM: _____ TO: _____

NUMBER OF DAYS UTILIZED TO DATE: _____

(Does not include this permit)

Third party advertising is restricted

Maximum sign area/face – 4.7 m² except shopping or industrial mall – 6.7 m²

Maximum height of sign above grade – 3.0 meters

Minimum distance of 1.0 meters to any lot line

Corner Lot: Yes No (prohibited in site triangle)

Minimum – 9.0 meters visibility each side of driveway exit

Minimum distance between portable signs – 25 meters

FRONT YARD SET BACK: _____ meters DISTANCE TO SIDE LOT LINE: _____ meters DISTANCE FROM DRIVEWAY: _____ meters DISTANCE OF _____ meters FROM ANOTHER PORTABLE SIGN

Additional Information

"The collection, use and disclosure of personal information is governed by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 Building Code R.S.O. 1992, C23 as amended, and is used to control and record this application and issuance of a Sign Permit. Direct Inquiries to the Building Department."

I _____, declare that I am the Property Owner, Tenant, or Owner of the sign, and I/we agree to comply with the provisions of the Ontario Building Code/Ontario reg. 403/97 as amended 13/90, zoning bylaws and sign by-law of The Corporation of The City of Brantford and any amendments there to. I/we further agree that neither the granting of a permit nor inspections made by the authority having jurisdiction shall in any way relieve me/us from full responsibility for carrying out the work in accordance with the requirements of the by-law above mentioned.

X

SIGNATURE OF APPLICANT: I hereby certify that I am the owner/authorized agent for the owner.

h:\Bylaw Enforcement\Signs/Forms

IMPORTANT NOTICE

The sign bylaw only permits portable signs to be on display for **a maximum of 180 days per business in each calendar year.**

Therefore, you are advised to be careful in planning and utilizing your 180 day entitlement.

Re: Chapter 478 Signs - Outdoor of the City of Brantford Municipal Code

478.16.1 - No persons shall erect, structurally alter or rent or lease a sign until such time as a sign permit for such sign, structural alteration, rental or lease has been issued by the Chief Building Official.

In order to maintain control of portable signs and the issue of sign permits, for the benefit of all those who utilize this service, we will be strictly enforcing Chapter 478.

In view of the above, please be advised that portable signs are not to be erected on a property until such time as a sign permit has been issued for the portable sign in question. A sign permit will only be issued once a completed application form has been submitted, reviewed and approved, and the permit fee has been paid. **Should we encounter any violation of the Sign Bylaw, enforcement will commence by notifying the property owner and subsequently removing such sign that remains in non-compliance,** under the authority of Article 478.17.2 of Chapter 478, which states that:

Any employee of the City of Brantford is authorized to take down or remove any sign or other advertising device that is erected or displayed in contravention of this Chapter and the owner shall pay for any costs or expenses of the City.

Following removal of the sign the owner will be billed for the cost of the said removal as provided for in Article 478.17.3, which states that:

Such costs or expenses as referred to in Section 478.17.2 may be recovered in accordance with Section 326 of the Municipal Act RSO 1990.

Please be further advised that the Fees/Services Bylaw further allows for an additional 25% in administration expenses to be added to these costs. Please note that it is **your responsibility to keep track of the expiry dates** of your sign permits; however, if you have questions about a specific sign or permit, please call our office.

Should we encounter a portable sign forming **any** violation of The City's Sign Bylaw, contact will be made with the **Property Owner** to have the sign removed immediately, with the costs recovered on municipal taxes.

Your cooperation with respect to permits and erection and removal of these signs would therefore be appreciated.